

**February 6, 2012: Public Lands and Buildings Committee**

**AGENDA:**

The Public Lands and Buildings Committee will meet on Monday, February 6, 2012 at 6:30 P.M. to discuss Capital Requests.

Joseph A. Marko, Chairman  
Public Lands & Buildings Committee

## Public Lands & Buildings Committee

The Public Lands & Buildings Committee met on Monday, February 6, 2012 in the conference room at Lyndhurst Municipal Center. Present at the meeting were members of the committee Councilmen Marko, Frey and Packard. Also present other members of council, Finance Director Mary Kovalchik, Building Inspector Larry Puskas, and Tony Tricomi from the building department. The purpose of the meeting was to discuss Capital expenditures for 2012.

The meeting was called to order at 6:30PM with the first area of discussion being the with the City's public lands and buildings department, followed by Finance, Building, Community Center, Technology and the Lyndhurst Municipal Courts requests.

### Public Lands & Buildings:

|   |                 |                               |
|---|-----------------|-------------------------------|
| 1. Upgrade telephone network, equipment telephones.             | \$70,000        | Approved by emergency 12-6-11 |
| 2. Prepare plans and specs for replacement generator.           | -               | remove per TK                 |
| 3. Upgrade council chambers and conference rooms.               | \$25,000        |                               |
| 4. Drop Ceiling and Lighting – hallway court annex              | \$4,000         |                               |
| 5. Replace unit heater in Fire Dept.                            | \$6,900         |                               |
| 6. Carpet replacement Program.                                  | \$8,000         |                               |
| 7. New piping for Chilled water pump                            | \$6,000         |                               |
| 8. Replace rusted out door frame for Animal Kennel              | \$2,500         |                               |
| 9. Caulking and repair upper panel N. Service Garage            | \$15,000        |                               |
| 10. Bond Electrical systems, Muni Ctr / N.&S. service Bldg.     | \$6,200         |                               |
| 11. Purchase features already installed at Brainard Sprayground | <u>\$18,255</u> |                               |
| Grand total Lands & Buildings                                   | \$161,855       |                               |

- # 10 was reduced from the original request of \$25,000 to \$6,200, which include the replacement of the high pressure Sodium lighting with high efficiency florescent lighting.
- Item # 3 was discussed at lengths because a conference room upgrade could be made into a dual purpose training room for other departments in the City. Various department can conduct training sessions on sight eliminating some of the need for overtime to cover the employees shift if the training were to be held off sight.

It was moved by Mr. Frey and second by Mr. Packard that all items be approved pending the availability of funds. The motion was put to a vote and passed unanimously.

### Finance:

|   |                |
|---|----------------|
| 1. Identiphoto System ( across all departments) | \$2,755        |
| 2. Records Storage (mandated ORC) continuous    | \$15,200       |
| 3. Storage, server & Finance Offices            | <u>\$1,000</u> |
| Grand total Finance Department                  | \$18,955       |

It was moved by Mr. Frey and second by Mr. Packard that all items be approved pending the availability of funds. The motion was put to a vote and passed unanimously.

### Building:

|                                 |         |
|---------------------------------|---------|
| 1. Used motor vehicle refurbish | \$6,000 |
| Total                           | \$6,000 |

It was moved by Mr. Frey and second by Mr. Packard that all items be approved pending the availability of funds. The motion was put to a vote and passed unanimously.

**Community Center:**

- |                               |          |
|-------------------------------|----------|
| 1. Tile repairs               | \$22,000 |
| 2. Wing Chair replacement (2) | \$10,000 |

It was the decision of the committee the put these requests on hold. The committee requested that quotes be obtained for both items and be presented to council for further consideration at the February 29, 2012 Finance Committee Budget Meeting.

**Lyndhurst Municipal Court:**

- |  |           |   |
|--|-----------|---|
| 1. Second Courtroom w/additional Space     |           |   |
| 2. Court Annex - Completion.               |           | Requested city assume corridor lighting   |
| 3. Court Annex restroom renovation         | \$25,000  | No shared cost w/city Court Spec Projects |
| 4. Clerks Office Renovation                | \$50,000  | Court Spec Projects/Computer fund 50/50   |
| 5. Probation Office Renovation             | \$20,000  | Court Spec Projects/Computer fund 50/50   |
| 6. Prosecutor Office Renovation            | \$20,000  | Court Spec Projects/Computer fund 50/50   |
| 7. Kitchen and Bathroom sink               | \$2,500   | No shared cost w/city Court Spec Projects |
| 8. New Window in Closet for Civil Division | \$20,000  | No shared cost w/city Court Spec Projects |
| 9. Digital Recording Equipment             | \$25,000  | Court Computer Fund                       |
| 10. Audio/ Speaker System at Front Window  | \$5,000   | Court Computer Fund                       |
| 11. Website Enhancement                    | \$15,000  | Court Computer Fund                       |
| 12. Imaging Software and Components        | \$35,000  | Court Computer Fund                       |
| 13. Main computer Server                   | \$20,000  | Court Computer Fund                       |
| 14. Phone System                           | \$20,000  | Court Computer Fund                       |
| 15. Email Server                           | \$25,000  | Court Computer Fund                       |
| Grand Total Court                          | \$282,500 |   |

It was moved by Mr. Frey and second by Mr. Packard that all items be approved pending the availability of funds. The motion was put to a vote and passed unanimously.

The committee approved a total of \$469,310.00 of Capital improvements for the budget year 2012, pending the availability of funds. It was also noted that the committee chair would meet with the court to discuss the nature of their request and report back to council at the February 29, 2012 Finance Committee Meeting.

Note:

1. With the exception of item #2, all of the funding for the court projects will be funded by the Court Special Projects Fund and/or the Court Computer Fund.
2. The original requests for Item # 3 was \$30,000. However the Committee would not contribute any cost to the project and the amount was reduced to \$25,000, with the court funding all of the renovation.
3. The original requests for Item # 7 was \$5,000. However, the Committee would not contribute any cost to the project and the amount was reduced to \$2,500, with the court funding all of the renovation.

4. Item #8 was funded at the original amount of \$20,000. However, per the recommendation of Building Commissioner Tom Kunz, The committee made the decision that the court would have to fully fund this request and there would be no shared cost with the City.

No other business was discussed and the meeting adjourned at 7:32.

Respectfully,



Joseph A. Marko  
Chairman, Public Lands & Buildings Committee