

ORDINANCE NO. 2019-54
INTRODUCED BY: ADMINISTRATION

**AN ORDINANCE AMENDING SECTION 1110.04 OF THE
PLANNING AND ZONING CODE OF THE CITY TITLED
“MEETINGS”**

WHEREAS, an amendment to the City’s Planning and Zoning Code with regard to Meetings of the City’s Planning Commission has been initiated by the Planning Commission; and

WHEREAS, the same has been submitted to this Council for consideration, and for adoption upon the recommendation of the Lyndhurst Planning Commission; and

WHEREAS, all public hearings have been conducted, and all necessary public notices have been made and copies provided for public review. Now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LYNDHURST, CUYAHOGA COUNTY, STATE OF OHIO, THAT:

SECTION 1. Section 1110.04 of the Planning and Zoning Code of the City entitled “Meetings,” and referring to the City’s Planning Commission, is hereby amended to read as follows (new material appears like THIS; deleted material appears like ~~this~~):

1110.04 MEETINGS.

(a) The regular meetings of the Commission shall be held at the City Hall on the fourth Thursday of each month at ~~7:30~~ 7:00 p.m., except that when such day falls on a holiday, the meeting shall be rescheduled. Special meetings shall be held upon the call of the Chairperson, or in the absence of the Chairperson, the Vice-Chairperson.

(b) A majority of the Commission shall constitute a quorum for the transaction of business at any regular or special meeting of the Commission. Except as otherwise provided, Robert’s Rules of Order shall be followed in the conduct of the meetings of the Commission.

(c) Notices of the date, time and agenda of special meetings shall be communicated to the Clerk of Council verbally or in writing, as such Clerk may require, at least seventy-two hours in advance of such meeting, to permit such Clerk to comply with the requirements of Ohio R.C. 121.22. In the event of an emergency requiring a meeting on less notice than is provided in Ohio R.C. 121.22(F), the person or persons calling such special meeting shall give notice to the Clerk or the Clerk’s office so that immediate notice may be given to the news media which have requested such notice.

(d) Persons desiring notices and agenda of meetings of the Commission, as provided in Ohio R.C. 121.22, may deposit:

- (1) Self-addressed, stamped envelopes with the Clerk of Council for one year;
- or
- (2) Two dollars (\$2.00) if notice of only one meeting is desired; or
 - (3) Twenty-four dollars (\$24.00) for notices and agendas of each meeting of the Commission for each calendar year.

(e) If a regular meeting is not required because of the lack of public business, a notice shall be posted to such effect, at least five days prior to such meeting, on or in the vicinity of the bulletin board in the main lobby at the Municipal Center. Notice that a meeting is not required shall be given by the Clerk of Council to all news media that have requested notices or to the persons who have made the deposits referred to above.

SECTION 2. All other provisions of Sections 1110.04 of the Planning and Zoning Code of the City not specifically amended herein shall remain in full force and effect.

SECTION 3. The Council finds and determines that all formal actions of this Council relating to the adoption of this Ordinance have been taken at open meetings of this Council; and that deliberations of this Council and of its committees, resulting in such formal action, took place in meetings open to the public, in compliance with all

statutory requirements including the requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. This Ordinance shall take effect at the earliest time allowed by law.

PASSED: September 16, 2019

MAYOR

VICE MAYOR

ATTEST: _____
Clerk of Council

I, the undersigned Clerk of Council of the City of Lyndhurst, hereby certify that there is no newspaper published or having an office of publication in said City, and that I published the foregoing Ordinance by advertising the same by title on one day in each of two consecutive weeks in a newspaper of general circulation in said City on September 26, 2019 and October 3, 2019.

Clerk of Council

First Reading: August 5, 2019

Second Reading: September 3, 2019

Third Reading: September 16, 2019

Passed 9-16-19