

# BONFIRE PERMIT APPLICATION



## City Of Lyndhurst - Fire Prevention Bureau

5301 Mayfield Rd. Lyndhurst, Ohio 44124

1-440-442-3704 \* 1-440-646-9562 (Fax)

Permit #: \_\_\_\_\_

Date of Application: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Ph. #: \_\_\_\_\_

Address: \_\_\_\_\_  
(Must be at least 18 y/o)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Reason for bonfire: \_\_\_\_\_

Location of bonfire: \_\_\_\_\_

Bonfire begins on \_\_\_\_\_ (date) @ \_\_\_\_\_ (time) and ends @ \_\_\_\_\_ (time)

- Inspection of Bonfire **MUST** occur prior to event, and can occur randomly throughout use.
- Permit is **NOT** transferable, and can be revoked for misrepresentation, falsification, or safety issues.

### OHIO FIRE CODE REQUIREMENTS

**OFC (G) Section 307.2:** A permit shall be obtained from the fire code official in accordance with rule 1301:7-7-01 of the Administrative Code prior to kindling a fire for recognized silvicultural or range or wildfire management practices, prevention or control of disease or pests, or a bonfire. Application for such approval shall only be presented by and permits issued to the owner of the land upon which the fire is to be kindled.

**307.3.1 Bonfires:** A bonfire shall not be conducted within 50 feet (15,240 mm) of a structure or combustible material unless the fire is contained in a barbeque pit. Conditions which could cause a fire to spread within 25 feet (15,240 mm) of a structure shall be eliminated prior to ignition.

**Ohio Revised Code: B3745-19-03 Open Burning in Restricted Areas (B):** Open burning shall be allowed for the following purposes without notification to or permission from the Ohio EPA: 1. Cooking for human consumption; 2. Heating tar, welding, acetylene torches, highway safety flares, heating for warmth of outdoor workers and strikers, smudge pots and similar occupational needs. Fires allowed by paragraphs (B)(1) and (B)(2) of this rule shall not be used for waste disposal purposes and shall be minimum size sufficient size for their intended purpose; the fuel shall be chosen to minimize the generation and emission of air contaminants.

**(2) Ceremonial fires provided the following conditions are met:** (a) The ceremonial fires shall be less than 5' x 5' in dimension and shall burn no longer than 3 hrs; (b) The ceremonial fires shall not be used for waste disposal purposes; and © The fuel shall be chosen so as to minimize the generation and emission of air contaminants.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by (FD representative): \_\_\_\_\_ (Print) Date: \_\_\_\_\_

Signature of FD representative: \_\_\_\_\_ (Sign)

\* Complete application and return to Fire Department for approval.

<b>For Office Use Only</b>	
Permit # _____	
Check # _____	
Date: _____	

**City of Cleveland / Division of Air Quality  
Ohio EPA Agency 13, Cuyahoga County**

75 Erieview Plaza - 2nd Fl.  
Cleveland, OH 44114-1839

Request/Notification Document  
Rev. 5 - 10/1/2006

216 420-8047 fax / 216 664-4607 office

**OPEN BURNING NOTIFICATIONS and REQUESTS**

By submitting this form, in accordance with **Section 277.09**, Open Burning, of the City of Cleveland Air Pollution Code, and the Ohio Administrative Code Section 3745-19, I hereby: **(Check all that apply) - See REQUIREMENTS table below.**

Provide notification to Ohio EPA of intent to open burn  
Request written premission from Ohio EPA to open burn

Request a City of Cleveland Permit to open burn

**Notifications and requests must be received by this agency at least 10 working days prior to the proposed burn.**

TYPE of FIRE or REASON FOR OPEN BURNING	REQUIREMENTS		
	Ohio EPA Notification	Ohio EPA Permission	City Permit if in Cleveland
Food for human consumption (non-commercial)			
Food for human consumption (commercial)			
Campfires, bonfires up to 3' dia. & 2' high of wood			
Heat for outdoor workers or strikers; other occupational			
Prevention/control of disease or pests			
Ceremonial (5'x5'x5' & burn no longer than 3 hrs.)			
Disposal of agricultural waste			
Instruction in methods of fire fighting (Extinguishers only)			
Instruction in methods of fire fighting (Structures or smoke)			
Ignitable or explosive material			
Commercial film-making or video production			
Horticultural, silvicultural, range, or wildlife management			
Emergency or other extraordinary circumstances			

**\*FOOTNOTE:** May be permitted within the City of Cleveland, contact the Cleveland Division of Air Quality. Approval is not guaranteed. Special terms and conditions may be applied. Failure to comply with any term or condition automatically voids permit or permission and may result in a monetary penalty.

**Applicant Information:**

Applicant's Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone # \_\_\_\_\_

Burning Location: \_\_\_\_\_

Burning Date(s): \_\_\_\_\_ Burning Time(s): \_\_\_\_\_

Alternate Date(s): \_\_\_\_\_ Alternate Time(s): \_\_\_\_\_

Material to be burned and quantity: \_\_\_\_\_

Describe the location of the burning site. **Attach a map to this application** showing distance to nearest residences, populated areas, roadways, and other pertinent landmarks. This description must include street addresses, city or township and county. (a hand-drawn map is acceptable). \_\_\_\_\_

Is the burning site located within a restricted area? A restricted area is defined as the area within the boundaries of any municipal corporation (plus a 1,000-foot zone around any having a population of 1,000 to 10,000 and a one-mile zone around any greater than 10,000). \_\_\_\_\_

Describe the methods or actions which will be taken to reduce the emissions of air contaminants. \_\_\_\_\_

If a structure is to be burned for fire training purposes, call the asbestos coordinator (Sharon McDuffie) at the Cleveland Department of Public Health, Division of Air Quality for NESHAP regulations.

- If the structure has asphalt shingles, they should be removed prior to burning. Have they been removed? \_\_\_\_\_
- If the structure has vinyl siding, this should be removed prior to burning. Has this been removed? \_\_\_\_\_
- If the structure has any asbestos containing material, this must be removed prior to burning. Friable asbestos must be removed by a licensed asbestos abatement contractor. Has this been done? \_\_\_\_\_
- If the structure contains lead paint, this should be abated prior to burning. Has this been done? \_\_\_\_\_

Give the subsection of agency regulations, which you feel authorizes the open burning described above. \_\_\_\_\_

I, \_\_\_\_\_, hereby make this submittal regarding my intent to conduct open burning, and I do verily believe that the information set forth is true and complete. If authorized, said open burning will occur only when prevailing winds are away from populated areas. I hereby certify that materials will be dried and stacked (if appropriate) and otherwise prepared for burning in such a manner as to provide for the most complete combustion and least emissions. I further certify that such open burning will not create a visibility hazard on roadways, railroad tracks, or air fields and that such burning will be performed at a point on the premises most remote from residential or populated areas. **I certify that no burning will be done during air quality alerts.**

\_\_\_\_\_  
Signature of responsible individual

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Phone Number

**Please NOTE:**

**Before submitting this request to the Cleveland Division of Air Quality it MUST BE reviewed by the local fire chief. Review of this open burning application by CDAQ WILL NOT begin until the fire chief approves, denies or withholds his/her decision and signs this form. It is essential that local fire departments be aware of plans to open burn in their areas.**

**Approved \_\_\_\_\_ Denied \_\_\_\_\_ Reviewed but Withholding Decision \_\_\_\_\_**

**Signature of Local Fire Chief \_\_\_\_\_**

**Name of Fire Department \_\_\_\_\_**

Please Print or type the following:

\_\_\_\_\_  
**(Local Fire Chief)**

\_\_\_\_\_  
**(Street / P.O. Box)**

\_\_\_\_\_  
**(City, State, Zip code)**

\_\_\_\_\_  
**(Area Code + Phone Number)**

**When all of the above information has been obtained, RETURN TO:**

**City of Cleveland  
Division of Air Quality  
75 Erieview Plaza - 2nd Flr.  
Cleveland, OH 44114-1839  
216 420-8047 fax/ 216 664-4607 office**

**Note:** If open burning will take place within Cleveland, a \$50.00 permit fee is required per the cost basis set forth in chapter 263 of the Code.

Please make checks payable to the **Treasurer, City of Cleveland** and include with your application.