

February 12, 2016

Lyndhurst, Ohio  
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The Civil Service Commission of the City of Lyndhurst met in Special Session on Friday, February 12, 2016 at 8:30 a.m., in the Conference Room of the Lyndhurst Municipal Center, 5301 Mayfield Road.

Members Present: R Schmidlin, Chairman  
S Franks, R Sweeney

Others Present: P Murphy, Director of Law  
C J White, Secretary  
R Porrello, Police Chief  
P Rhode, Executive Lieutenant, Police Department  
M Carroll, Fire Chief

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the reading of the minutes of the Regular Meeting held January 14, 2016, copies of which were mailed to all members be dispensed with and said minutes stand approved as circulated.

The question was put to a voice vote and passed unanimously.

Motion carried.

**Review regional test opportunity for the fire department.**

Chief Carroll distributed a handout presenting an overview and general guidelines of a joint Civil Service entrance exam for firefighters between the City of Lyndhurst and the City of Pepper Pike. He explained that he feels there will be a larger applicant pool, lower cost to the cities with advertising and the testing fee. He did say that his concern is with candidates leaving one department to go to the other, however, he explained that people do that anyway. He would like to implement a plan that if a candidate is hired in Lyndhurst, and within a certain amount of time resigns that hire would be assessed a fee for the gear and training. He then stated that all basic information on the application would remain the same. He explained that the testing company will compile the scores, as always, and submit those scores to the individual cities; each Civil Service Commission would independently take those scores and add our extra points, as we've done in the past.

Chief Porrello stated that the police department has assessed new hires a fee, around \$700 if resigning within a two year period of being hired. He explained that the cost invested is closer to over \$4,000.

In answer to Mr. Schmidlin's question, Chief Carroll stated one application will be filled out, and there will be two separate lists, one for each city. He further stated the candidate cannot choose which list to be on; they will be on both.

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Chief Carroll asked if the Civil Service rules would have to be modified to allow a joint test with another city. He then stated that no other cities in Cuyahoga County have done a joint test, however this has been done in other parts of the country.

Mr. Murphy stated he will review the Civil Service rules to see if any modifications or supplements should be added to allow a joint test.

In answer to Mr. Schmidlin's question regarding candidates wanting to work for one city over the other, Chief Carroll stated that generally speaking, most candidates will take the first job that is offered.

In answer to Mr. Franks's questions regarding size of each department and cost to each city, Chief Carroll stated that minimum personnel on Pepper Pike's department is four (4) which includes a part time firefighter, Lyndhurst is six (6). He then stated that the cost would be split in half.

In answer to Ms. Sweeney's question regarding similarities of both cities' applications, Chief Carroll stated that minimum requirements would have to be the same; time score of physical agility test, age requirement, the candidate must be a paramedic, and have their 240 hours.

Chief Carroll stated he is hoping to show success with this joint test, and hopefully in the future, it would grow into a regional test.

In answer to Mr. Schmidlin's question regarding if both Commissions need to meet, Chief Carroll stated that it his intention, but will follow up with Pepper Pike first to see what their thoughts are.

The Commission had positive comments and suggestions, and stated they would like to discuss the joint test further at the next regular meeting.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the meeting be adjourned.

The question was put to a voice vote and passed unanimously.

Motion carried, meeting  
adjourned at 9:05 a.m.

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Raymond Schmidlin, Chairman

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_