



## Community Center Attendant

Starting salary \$10.00 per hour

### Job Requirements

- Answering phones and providing basic information.
- Greets and welcomes all Community Center guests and vendors.
- Minimally assists with the cleanliness and appearance of the Community Center.
- Performs other duties as assigned.
- High School Diploma.

### Skills Needed

- Friendly, flexible individuals.
- Able to work nights and weekends.
- Averaging 4-10 hours per week.
- Must be able to physically perform light job related duties.

Applications available online at [www.lyndhurst-oh.com](http://www.lyndhurst-oh.com)

***Please submit application and resume with cover letter to:***

Via email: [weldonm@lyndhurst-oh.com](mailto:weldonm@lyndhurst-oh.com)

- or -

Via US Mail:

Lyndhurst Community Center  
Attention: Melissa Weldon  
1341 Parkview Drive  
Lyndhurst, Ohio 44124

*No phone calls or walk-ins.*

*EEOC Employer*