



July 12, 2010

Ms. Rose Allen
26241 Lake Shore Blvd. #1053
Euclid, Ohio 44132

Dear Ms. Allen:

The League of Women Voters (LWV), a nonpartisan political organization, encourages informed and active participation in government, works to increase understanding of major public policy issues, and influences public policy through education and advocacy.

In line with the League's mission to encourage informed and active voters, the Cleveland Hts.-University Hts. chapter of the LWV-Cuyahoga Area and John Carroll University's office of Government and Community Relations are co-sponsoring a local Candidate Forum for candidates running for County Council - District 11.

The Candidates Forum will be held:

Date: August 3, 2010
Time: 7 PM – 9 PM
Location: Auditorium of the Dolan Center for Science and Technology, John Carroll University campus (map: <http://www.jcu.edu/about/mapcampus.htm>).
RSVP: By July 24 to Carol Gibson, carolgibson65@hotmail.com or 216-932-8733

The format of the Candidate Forum follows. Candidates will appear together in groups according to partisan registration:

1. Each candidate will be allowed a two minute opening statement.
2. Following all opening statements there will be questions from the audience, which candidates will have one minute to answer.
3. Candidates will have the opportunity to make a one minute closing statement.
4. Time limits will be strictly enforced. Candidates will receive a 30-second warning and a signal when allotted time has expired.
5. Written questions for candidates will be submitted by the audience, screened for duplication by an LWV screening committee, and asked by the forum moderator.
6. No substitute or stand-in may appear for a candidate.
7. If a candidate indicates that they will be unable to attend the forum, they will be given the opportunity to submit a statement (up to 2 minutes) to be read to the audience by the forum moderator.

Democratic candidates will appear first, from 7:00 PM and must arrive by 6:45 to draw (by lot) their place in the line-up for opening statements. Republican candidates must arrive before 8:00 PM to similarly draw their number for the order for opening statements, and will appear beginning at 8:15 PM. Closing statements will be made in reverse order.

The schedule for the evening follows:

7:00 PM	Welcome and ground rules
7:10	Democratic Candidate Opening Remarks (2 minutes each)
7:28	Written questions from audience for these Candidates
8:00	Closing statements from these Candidates (one minute each)
8:15	Republican Candidate Opening Remarks (2 minutes each)
8:25	Written questions from audience for these Candidates
8:54	Closing statements from these Candidates (one minute each)
9:00 PM	End of program

NO CAMPAIGN MATERIALS OR LITERATURE ARE ALLOWED IN THE FORUM HALL DURING THE EVENT but a table for candidate campaign material distribution will be available OUTSIDE OF THE FORUM ROOM for your use.

We hope that you will plan to be a part of this important voter information effort. Again, please confirm your acceptance of this invitation by email or phone to carolgibson65@hotmail.com or 216-932-8733 by July 24th.

Sincerely,

Carol Gibson
Co-chair, Cleveland Hts.-University Hts. Chapter
League of Women Voters-Cuyahoga Area