

City of Lyndhurst
5301 Mayfield Road
Lyndhurst, Ohio 44124
440-473-5108/Fax: 440-442-7189

Rental Application *(see chapter 1388 of the Building and Housing Code for additional information)*

Rental Property Address: _____

Owner(s) Information: _____

Please print : Owner(s) Name Owner(s) Address

Owner(s), City, State and Zip Code Owner(s) Home Phone # Owner(s) Work or Cell Phone #

Partner(s) Information: _____

Please print: Partner(s) Name Partner(s) Address

Partner(s) City, State and Zip Code Partner(s) Home Phone # Partner(s) Work or Cell Phone #

Manager(s) Information: _____

Please print: Manager(s) Name Manager(s) Address

Manager(s) City, State and Zip Code Manager(s) Home Phone # Manager(s) Work or Cell Phone #

***Registration fee is \$100.00 for first unit and \$50.00 for each additional each, PAYABLE TO THE CITY OF LYNDHURST. *Renewal registration fee is \$50.00 no matter how many units you own, unless a unit has violations. If a unit has a violation then the fee is an additional \$50.00 per unit. *If the owner FAILS to register a property by the prescribed date, THE REGISTRATION FEE WILL BE DOUBLED. (See section 1383.99 of the Codified Ordinances.)**

Number of Adults over 17 years of age occupying unit: _____ Number of children under 18 years of age occupying unit: _____

Check box if there has been a change in occupancy or an additional tenant of the rental unit since last registration.

The City of Lyndhurst will return receipt of approved registration within 30 days after receipt of application. The registration will be valid for one year upon approval, pursuant to subsection 1388.02(A). *Re-registration forms will be mailed out the following year or should be requested by the owner(s) of the rental unit(s). Registration is mandatory annually; failure to do so will constitute a separate offense for each day past registration anniversary. It shall be unlawful for any person to file a false registration application with the designated City Official.

Owner's Signature Date Co-Owner's/Agent Signature Date

****Please make sure you include the following so we may process your application and payment in a timely manner: Registration fee with check made out to the City of Lyndhurst, Rental Application (signed and dated), Tenants Application (signed and dated, and self addressed stamped envelope so we can forward the rental certificate to you.**

