



March

A G E N D A

RECORDS

COMMISSION:

To meet in Regular Session on **Wednesday, March 21, 2018 at 9:30 a.m. in the Conference Room** of the Lyndhurst Municipal Center, 5301 Mayfield Road. Mayor Patrick A. Ward presiding.

Members:

Mayor Patrick A. Ward, Chief Executive;
Mary Kovalchik, Chief Fiscal Officer;
Clarice White, Citizen;
P T Murphy, Director of Law.

Others:

Kelly Miller, Acting Secretary & Council Designee;
Melissa DiGeronimo, Finance Designee;
Melissa Franco, Service Department Designee;
Dave Young, Fire Department Designee;
Sheila Manfredi, Building Department Designee;
Melissa Weldon, Community Center Designee;
Dave Strasshofer, Police Department Designee;
Clarice White, Mayors Office Designee.

Minutes:

Approve Minutes of the November 21, 2017 meeting.

Committee Reports:

[MAYOR/CHIEF EXECUTIVES REPORT](#)

[RECORDS COMMISSION](#)

[APPOINTED SECRETARY](#)

[DEPARTMENTAL DESIGNEES](#)

2018 Records Retention Schedule.

Inventory and RC-2 paperwork.