

November 8, 2018

Lyndhurst, Ohio
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The Civil Service Commission of The City of Lyndhurst met in Regular Session on Thursday, November 8, 2018 at 8:30 a.m., in the Conference Room of the Lyndhurst Municipal Center, 5301 Mayfield Road.

Members Present: R Schmidlin, Chairman
S Franks, R Sweeney

Others Present: Paul Murphy, Director of Law
Clarice J. White, Secretary
R Porrello, Chief of Police
P Rhode, Executive Lieutenant, Police Department
M Carroll, Fire Chief
Det. Scipione, Police Department
Det. Willard, Police Department
Sgt Reese, Police Department

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the reading of the minutes of the Regular Meeting held Thursday, October 11, 2018, copies of which were mailed to all members, be dispensed with and said minutes stand approved as circulated.

The question was put to a voice vote and passed unanimously.

Motion carried.

Extend Eligibility List for Lieutenant and Captain, established November 9, 2017, in the Fire Department.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the Eligibility List for Lieutenant and Captain, established November 9, 2017, in the Fire Department, be extended for one year.

Discuss timeline for upcoming Promotional Tests in the Police Department.

Chief Porrello distributed a time line for the upcoming tests, certifications and appointments from original appointment through chief. He stated that if we use this proposed time line, everything should run smoothly with the hiring and appointment process. He recommended that The Ohio Association of Chiefs of Police conduct the promotional exams, which the city has used in the past. He then recommended that the Sergeants exam include a written test as well as an assessment center; assessment centers only for lieutenant and chief promotional testing.

Mr. Schmidlin thanked Chief Porrello for his diligence, and suggested that the dates for promotional exams be scheduled with the OACP.

November 8, 2018

Ruling on Full Time Police Officer Candidate

Chief Porrello explained that a candidate came to file an application, and with the newly adopted extra credit (five points) ruling for full time police experience, providing they receive seventy (70) points on the written test, the applicant states she is an officer in Highland Heights. The program in Highland Heights is called 50/50, which means the full time employee works the dispatch center and patrols the roads. Chief Porrello stated that he briefly spoke with the applicant and was told that the applicant spends ninety (90) percent of the time on the road. Chief Porrello then explained that presently, Lyndhurst Patrol Officers do spend time dispatching as well.

In answer to Mr. Schmidlin's question regarding if this particular applicant receives the same rate of pay for dispatching and patrolling, Chief Porrello stated he didn't know but could find out.

Mr. Schmidlin recommended that the police chief of Highland Heights submit a letter confirming whether or not the applicant is considered a full time patrol officer, prior to the scoring of the test.

It was moved by Mr. Schmidlin, seconded by Mr. Franks that extra credit will be given to this particular applicant pending verification from the Highland Heights police chief.

The question was put to a voice vote and passed unanimously.

Render decision to waive Rule III, Section 9 for the upcoming Patrol Officer Exam

The Secretary explained that many of the applicants could not get into the physical agility test at Tri-C prior to taking the original appointment written patrol officer test, and asked that this rule be waived, to increase the number of applicants so that the physical agility test can be taken on November 18, 2018 and certificates be turned in after the test.

Chief Porrello explained that he is in favor of waiving the rule as he doesn't want to see physical agility test scheduling conflicts as a barrier for applicants, and recommends the extension of the date to submit the required documents.

It was moved by Mr. Schmidlin, seconded by Mr. Franks to exercise Rule XII, Section 1, to waive Rule III Section 9 for the patrol officer exam to be held November 8, 2018 to allow prospective applicants to take the physical agility test on November 18, 2018, and turn in their certificates after the written test.

The question was put to a voice vote and passed unanimously.

Motion carried.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the meeting be adjourned.

November 8, 2018

The question was put to a voice vote and passed unanimously.

Motion carried, meeting
adjourned at 9:05 a.m.

Ray Schmidlin, Chairman